



Pomona Public School

Principal: David McDonnell

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502 Pomona Road
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NOTE 3 should be completed by parents or carers to inform the school when a child is absent for part of the school day.

Name of Student _____ Class _____

Parent or carer please tick ✓ either arrived late or must leave early

Arrived late Time _____ Date _____

OR

Must leave early Time _____ Date _____

Reason for absence

The reason for the absence must be shown below. (Please tick the appropriate box and give details.)

Note: If you prefer, you may telephone the school to explain your child's absence.

Sickness (please give details, eg flu)

Family reasons (please give details, eg attendance at a funeral)

Other reason (please give details, eg attendance at a religious ceremony)

If applicable, parent or carer to tick ✓ one of the boxes below

My child will return to school today at: Time _____

My child will not return to school today

Name of Parent/Carer _____

Signature of Parent/Carer _____

Date _____

We May Be Small But We've Got It All